

DOCKSIDE MANAGEMENT N.V, LLC

Standard Contract for Consulting Services

This Agreement is made this 1st day of July 2021, between Dockside Management N.V., a Limited Liability Company established on St. Maarten, whose principal place of business is located at Welfare Rd #44 2E Cole Bay, Tel: 544-0962, hereinafter referred to as the "EMPLOYER" and

Sebastien Alexandre/ First Mate Solutions ("CONSULTANT"), having permanent place of residence at 26 residence les jardins de Bellevue 97150 Saint-Martin

The agreement goes as follows:

1. Compensation and Term

EMPLOYER hereby retains SEBASTIEN ALEXANDRE, as CONSULTANT, hereby agrees to perform the following services: Consulting services for Dockside Management, as required by EMPLOYER, for twelve months beginning July 1st 2021

Reasonable and necessary business and travel expenses actually incurred by CONSULTANT shall be reimbursed by EMPLOYER upon submission of expense reports with back-up documentation. All such expenses and all travel plans must be approved in advance by EMPLOYER, in addition to a monthly stipend for the use of his car for "wear and tear", in the equivalent of \$350 month, plus fuel

CONSULTANT shall be paid Three Thousand Dollars net a month (\$3,000 Dollars).

This Agreement shall commence on the date stated above, and shall remain in effect until all obligations under this Agreement have been properly completed. Either party to this Agreement may terminate this Agreement with or without cause within the first three months of this agreement. At the end of this Agreement, should the EMPLOYER desire to contract the CONSULTANT permanently, this contract is extended indefinitely unless terms and conditions are revised with mutual agreement.

Her duties and responsibilities are outlined in the ATTACHMENT part of this contract

2. Confidentiality

The CONSULTANT recognizes and acknowledges that this Agreement creates a confidential relationship between CONSULTANT AND EMPLOYEER and that information concerning Client's business affairs, customers, vendors, finances,

properties, methods of operation, computer programs, and documentation, and other such information, whether written, oral, or otherwise, is confidential in nature.

3. Non-Disclosure

CONSULTANT already signed a Non – Disclosure Agreement as soon as they entered the office (document in file)

4. Office Rules

CONSULTANT shall comply with all office rules and regulations, including security requirements, when on EMPLOYER PREMISES

5. Governing Law

This Agreement shall be construed and enforced in accordance with the laws of the Sint Maarten.

7. Entire Agreement and Notice

This Agreement contains the entire understanding of the parties and may not be amended without the specific written consent of both parties. Any notice given under this Agreement shall be sufficient if it is in writing.

8. This Agreement is a continuation of the original contract signed on

IN WITNESS WHEREOF,

DOCKSIDE MANAGEMENT, and First Mate Solutions have duly executed this Agreement as of the day and year first above written.

FIRST MATE SOLUTIONS

Name: Alexandre Sebastien

Title: Managing director

Date: July 1st 2021



DOCKSIDE MANAGEMENT

Name: Norina Edelman

Title: Managing Director

Date:

ATTACHMENT

I. **Key duties/responsibilities of the CONSULTANT for PROVISIONING:**

include but are not limited to:

Employee will also assist with general operations as follows:

- a. Complete required paperwork and documentation for Clients as required
- b. Track tasks performed
- c. Check email and correspond with clients as required
- d. Fulfill any other duties and responsibilities as assigned by the Managing Director
- e. Assist with any assignment presented, including but not limited to:
 - i. Keep offices and surrounding areas neat & clean, administrative work, filing, answering phones, running errands and shopping, delivering orders, delivering and helping out in the office in case of a colleague being absent.
 - ii. General clerical duties including photocopying, fax and e-mailing - Coordinate maintenance of office equipment & fleet, including washing and cleaning as well as tracking service needs - Handle incoming client-requests

II. **Personal Attributes**

- a. The incumbent must maintain strict confidentiality in performing the duties of a Dockside Management Employee. Employee must also demonstrate the following personal attributes:
 1. be honest and trustworthy
 2. be respectful
 3. possess cultural awareness and sensitivity
 4. be flexible
 5. demonstrate sound work ethics
 6. no "9 to 5 mentality"

COVID 19 PROTOCOL- ADDENDUM TO CONTRACTS AS OF AUGUST 2020

any COVID typical symptoms must be reported to Managing Director or supervisor immediately (including but not limited to: cough, fever, unusual tiredness, loss of smell/taste); (2) upon onset of such symptoms, employee must be willing to undertake COVID test if required, and such must be disclosed to other employees in direct contact, and any clients, suppliers, etc that the employee may have been in contact with; (3) Employee must self-quarantine at home for 14 days; if employee is able to work from home, that should be done; (4) if employee has direct contact with anyone who tests positive for COVID, such must be disclosed, as described above, and same procedure; (5) Employee must be willing to undertake 14 day quarantine from last symptoms, or last contact with a known infected person, prior to returning to work